

Services Committee - Service Delivery Budget 2024-25
Saltash Town Council
For the 11 months to 28 February 2025

Account	Prior Year 2023/24	Budget Including Virements 2024/25	Actual YTD 2024/25	Budget Available 2024/25	Precept Budget 2025/26
Service Delivery Operating Income					
Grounds & Premises Income					
4500 SE Allotment Rents	4,079	5,600	5,359	241	5,000
4510 SE Public Footpath Grant	804	0	806	(806)	426
4512 SE National Grid Wayleave Income	602	(1)	15	(16)	0
4513 SE Water Rates Income	1,113	1,714	737	977	1,113
4523 SE Service Delivery Income - Seagull Bags	919	0	10	(10)	0
Total Grounds & Premises Income	7,517	7,313	6,927	386	6,539
Town & Waterfront Income					
4520 SE Waterfront Income - Trusted Boat Scheme	2,560	3,000	2,037	963	2,000
4521 SE Waterfront Income - Annual Mooring Fees	9,477	11,235	10,788	447	13,364
4522 SE Waterfront Income - Daily Mooring Fees	6,700	3,276	7,200	(3,924)	750
Total Town & Waterfront Income	18,737	17,511	20,026	(2,515)	16,114
Total Service Delivery Operating Income	26,254	24,824	26,953	(2,129)	22,653
Service Delivery Operating Expenditure					
Grounds & Premises Expenditure					
6209 SE Oyster Beds	0	1	0	1	1
6229 SE CCTV Annual Maintenance	93	7,511	198	7,313	0
6500 SE Tree Survey and Tree Maintenance	3,850	11,814	7,420	4,394	20,000
6503 SE Allotments	373	1,418	1,258	160	1,000
6532 SE Allotments - Grenfell	0	0	0	0	3,500
6533 SE Allotments - Fairmead	0	0	0	0	2,000
6506 SE Grounds Maintenance & Watering	11,112	10,730	9,069	1,661	18,000
6508 SE Public Toilets (Operational Costs)	6,845	6,555	6,305	250	7,051
6517 SE Cross (Maintenance)	5,780	3,045	217	2,828	400
6525 SE Public Toilets (Repairs & Maintenance Costs)	2,691	2,054	1,067	987	3,043
6526 SE Tools, Equipment & Materials (Store & All Areas)	5,162	5,245	3,736	1,509	5,318
6529 SE Refuse Disposal	5,446	6,499	5,519	980	6,694
6530 SE Allotment Software Subscription	0	700	1,089	(389)	462
6531 SE Public Toilet Commercial Cleaning	3,115	35,436	31,455	3,981	38,469
Total Grounds & Premises Expenditure	44,467	91,008	67,333	23,675	105,938
Longstone Expenditure					
7100 LO Rates - Longstone	(125)	(6,136)	(6,136)	0	0
7101 LO Water Rates - Longstone	1,730	2,352	2,293	59	1,782
7103 LO Electricity - Longstone	1,418	1,581	959	622	1,629
7104 LO Fire & Security Alarm - Longstone	1,845	1,084	212	872	1,117
7107 LO Rent - Longstone	4,620	5,120	4,290	830	6,084
7108 LO Cleaning Materials & Equipment - Longstone	274	727	383	344	363
7110 LO General Repairs & Maintenance - Longstone	1,547	1,592	1,106	486	2,500
7114 LO Equipment - Longstone	407	700	0	700	1,700
7121 LO IT & Office Costs - Longstone	745	750	594	156	1,773
6673 ST SE Services Delivery - Clothing	1,833	2,436	1,302	1,134	2,304

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6674 ST SE Services Delivery - Mobiles	1,776	1,595	1,016	579	2,060
6675 ST SE Services Delivery Staff Travelling Expenses	1,276	1,875	1,579	296	1,721
Total Longstone Expenditure	17,346	13,676	7,599	6,077	23,033
Town & Waterfront Expenditure					
6504 SE Street Furniture (Maintenance)	2,444	2,500	1,593	907	2,575
6505 SE Street Lighting	276	750	215	535	773
6511 SE Tourism & Signage	429	269	60	209	15,000
6512 SE Bus Shelters (Maintenance)	0	565	0	565	582
6515 SE Festive Lights Maintenance & Electricity	2,734	3,756	3,251	505	3,869
6519 SE Flags & Bunting	1,717	2,954	2,378	576	3,043
6522 SE Pontoon (Maintenance Costs)	1,322	3,000	2,239	761	3,090
6524 SE Vehicle Maintenance and Repair Costs	9,948	10,020	9,056	964	10,815
6527 SE Salt Bins Refill	383	537	0	537	554
6528 SE Pontoon Accommodation	5,309	6,335	5,319	1,016	1,306
6534 SE Pontoon Broadband	0	0	0	0	272
Total Town & Waterfront Expenditure	24,563	30,686	24,111	6,575	41,879
Total Service Delivery Operating Expenditure	86,376	135,370	99,042	36,328	170,850
Total Service Delivery Operating Surplus/ (Deficit)	(60,122)	(110,546)	(72,090)	(38,456)	(148,197)
Service Delivery EMF Expenditure					
Grounds & Premises EMF Expenditure					
6471 SE EMF Heritage Centre	1,473	7,416	0	7,416	8,800
6571 SE EMF Saltash Recreation Areas	11,531	54,805	1,762	53,043	0
6580 SE EMF Public Toilets (Capital Works)	337	15,585	1,686	13,899	12,500
6588 SE EMF Victoria Gardens	0	15,000	519	14,481	0
6589 SE EMF Community Tree Planting Initiatives	322	3,145	0	3,145	0
6591 SE EMF Open Spaces & Trees	0	9,660	0	9,660	3,000
6592 SE EMF Pilmere Play Parks	0	94,955	94,955	0	0
6593 SE EMF Cornish Cross (Maintenance)	0	0	0	0	2,500
6595 SE EMF Legal & Professional Fees (Grounds & Premises)	0	0	0	0	1,800
Total Grounds & Premises EMF Expenditure	13,663	200,566	98,922	101,644	28,600
Longstone EMF Expenditure					
7170 LO EMF Longstone Depot Capital Works	0	3,500	1,137	2,363	14,750
Total Longstone EMF Expenditure	0	3,500	1,137	2,363	14,750
Town & Waterfront EMF Expenditure					
6570 SE EMF Notice Boards (Repair & Replace)	587	1,506	31	1,475	0
6572 SE EMF Festive Lights	9,062	30,989	12,297	18,692	32,000
6573 SE EMF Public Art & Maintenance	0	1,443	0	1,443	0
6574 SE EMF Salt Bins	96	2,368	96	2,272	0
6575 SE EMF Street Furniture (New & Replace)	0	1,500	133	1,367	0
6578 SE EMF Equipment and Vehicles (Capital Works)	21,535	85,324	34,286	51,038	17,462
6582 SE EMF Town War Memorial	0	16,518	14,540	1,978	0
6584 SE EMF Pontoon Maintenance Costs	6,024	12,318	2,585	9,733	0
6590 SE EMF Utilities & Rates	0	2,157	0	2,157	0
Total Town & Waterfront EMF Expenditure	37,305	154,123	63,968	90,155	49,462

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Total Service Delivery EMF Expenditure	50,967	358,189	164,027	194,162	92,812
Total Service Delivery Expenditure (Operational & EMF)	137,344	493,559	263,069	230,490	263,662
Total Service Delivery Budget Surplus/ (Deficit)	(111,089)	(468,735)	(236,116)	(232,619)	(241,009)

To/From Reserves & Budget Virements 2024/25

- 1. 4500 SE Allotment Rent - Reduce budgeted income by £900 due to water reduction in the annual water charge - 132/23/24. New income budget £4,700
- 2. 6592 SE EMF Pilmere Play Parks - CC funding received (Third CIL round) £74,955
- 3. 6582 SE EMF Town War Memorial - Crowdfunder donations £968.82
- 4. Virement of staff salary budget £289,150 and staff training budget £6,500 to Personnel budget - P&F 17/23/24
- 5. Virement from 6524 SE Vehicle Maintenance and Repair Costs to 6578 SE EMF Equipment and Vehicles (Capital Works) - £8,000 - SE 8/24/25
- 6. Virement from 6588 SE EMF Victoria Gardens to 6578 SE EMF Equipment and Vehicles (Capital Works) - £10,000 - SE 8/24/25
- 7. Virement from General Reserves to 6578 SE EMF Equipment and Vehicles (Capital Works) - £30,000 - FTC 45/24/25
- 8. Virement from General Reserves to 6588 SE EMF Victoria Gardens - £10,000 - FTC 45/24/25
- 9. Virement of 6229 PF CCTV Annual Maintenance to Services - £7,511 - P&F 39/24/25
- 10. Virement from General Reserves to 6582 SE EMF War Memorial - £13,571.18 - FTC 157/24/25
- 11. Virement from 7100 LO Rates - Longstone to 6526 SE Tools, Equipment & Material (Store & All Areas) - £1,700 - SE 47/24/25
- 12. Virement from 7100 LO Rates - Longstone to 6531 SE Public Toilet Commercial Cleaning - £3,436 -SE 47/24/25
- 13. Virement from 7100 LO Rates - Longstone to 7110 LO General Repairs & Maintenance - Longstone - £1,000 - SE 47/24/25
- 14. Virement from 7101 LO Water Rates to 6524 SE Vehicle Maintenance and Repair Costs - £1,000 - SE 47/24/25
- 15. Virement from 4512 SE National Grid Wayleave Income to 4615 BA National Grid Wayleave Income - £15 - SE 69/24/25
- 16. Virement from 6571 SE EMF Saltash Recreation Areas to 6592 SE EMF Pilmere Play Parks - £20,000 - SE 39/23/24
- 17. Virement from 6578 SE EMF Equipment and Vehicles (Capital Works) to 6524 SE Vehicle Maintenance and Repair Costs - £3,000 - SE 84/24/25
- 18. 6530 SE Allotment Software Subscription overspent by -£389 which includes £420
- 19. Virement from 6517 SE Cross (Maintenance) to 65245 SE Vehicle Maintenance and Repair costs - £500 - SE 105/24/25

Key

- Spending is on target as predicted at this point in the financial year
- Spending is higher than anticipated and needs to be monitored closely
- Budget is overspent - requires investigation and recommend virement